

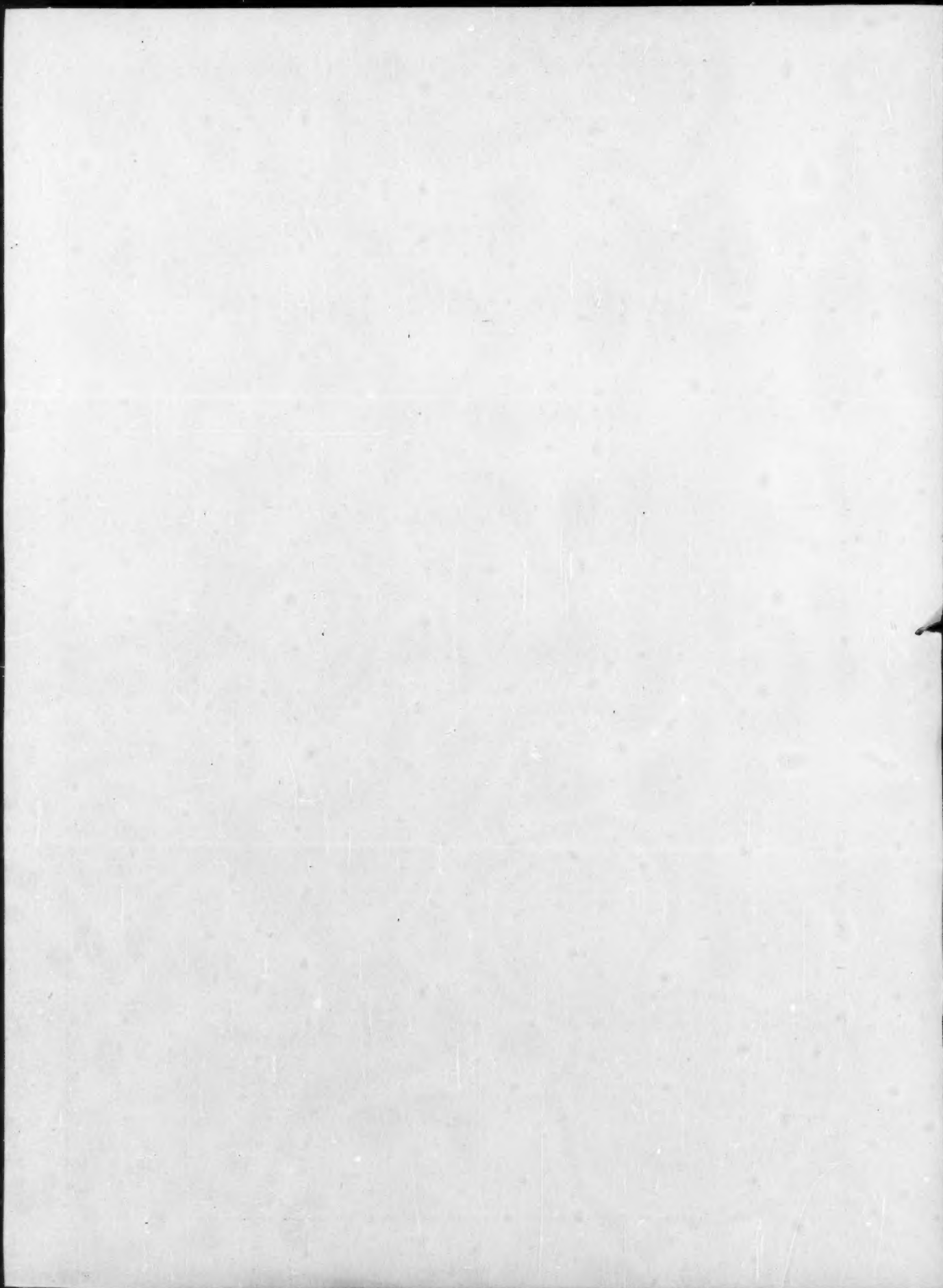
# THE NATION'S SCHOOLS

INDEX TO VOLUME 67

JANUARY TO JUNE, INCLUSIVE

1961

CHICAGO  
1961



# INDEX TO VOLUME 67

JANUARY TO JUNE, INCLUSIVE

1961

Articles are indexed under subject and author. Abbreviations used in this index are Ja, January; F, February; Mr, March; Ap, April; My, May; Je, June; Ed, Editorial; jt auth, joint author; OP, Opinion Poll; AS, Administration Study

Accidents. See Safety

## ACOUSTICAL TREATMENT

Acoustics in building materials and equipment (AS-9) .....My 116  
How to design a school for good hearing (AS-9) L. J. Williams .....My 96

## ADMINISTRATION

Administration of the audio-visual program (AS-8) A. L. Hyer .....F 90  
Gulf between teachers, administrators isn't widening; "it's disappearing" (OP) .....Je 70  
How administrators can provide adequate curriculum leadership. R. S. Gilchrist and H. E. Bergstrom .....Ja 41  
How to separate folklore from administration. F. Moffitt .....My 76  
Make things happen this year! F. J. Moffitt .....Ja 37  
Pressures are part of the superintendent's job. Summarized by C. Grieder .....Mr 70  
Right to know (Ed) .....Je 49  
Administration studies 8 & 9; Audio-visual tools of learning .....F 63  
Planning schools for good hearing .....My 95  
Administrative buildings, offices; Administration center has beauty and dignity .....Je 58  
Administrator's Clinic. C. Grieder .....Ap 6; My 10; Je 8  
Administrators, education and training; How to separate folklore from administration. F. Moffitt .....My 76  
Advisory committees. See Citizen participation

Aims of education. See Philosophy of education

## AMERICAN ASSOCIATION OF SCHOOL ADMINISTRATORS

"Education for challenges of tomorrow." J. Betchkal .....Ap 93  
Enter: the analyst (Ed) .....Mr 58  
Meaning of the resolutions (Ed) .....My 63  
Midwest administrators' meeting also has distinctive international flavor. M. Whitcomb and L. E. Buehring .....My 82  
Texan Irby Carruth is new A.A.S.A. president-elect; vice president is Supt. Natt Burbank, Boulder, Colo. ....F 142  
Three A.A.S.A. regional conventions interpret international role of education and herald superintendents as world statesmen. L. E. Buehring and J. Betchkal .....My 78  
Views from San Francisco (Ed) .....Ap 69

ANDERSON, STUART A. Where students maintain much of their own discipline .....My 70

## ARCHITECTS

Architects can recover under abandoned or illegal contracts. L. O. Garber and M. J. Tyree .....F 122  
Courts protect architect's investment. L. O. Garber and M. J. Tyree .....Mr 81

Architecture. See Schoolhouse planning

ARNEY, B. BRAD. Independent appraisal, competitive bid placement provide broader and cheaper fire insurance .....My 130

## ASSOCIATIONS AND ORGANIZATIONS

American Association of Colleges for Teacher Education, 13th annual meeting. Reported by M. Wenger .....Ap 132  
American Association of School Administrators, Philadelphia regional meeting. Reported by L. E. Buehring and J. Betchkal .....My 78  
American Association of School Administrators, St. Louis regional meeting. Reported by M. Whitcomb and L. E. Buehring .....My 82  
American Association of School Administrators, San Francisco regional meeting. Reported by J. Betchkal .....Ap 93  
American Educational Research Association .....Ap 136  
Association for Higher Education, 16th national conference. Reported by P. Russell .....My 136  
Association for Supervision and Curriculum Development, N.E.A. Reported by L. E. Buehring and P. Russell. My 91  
Association of School Business Officials of the United States and Canada, 46th annual meeting .....Je 64  
Council of Chief State School Officers. Reported by I. Rogers .....Ja 88  
Department of Audio-Visual Instruction, N.E.A. .....Je 120  
Exhibitors and administrators have become "partners in educational progress." L. E. Buehring .....Ja 46  
Growth through the war years. L. E. Buehring .....F 119  
Narrow and reactionary (Ed) .....Ja 36  
National Association of Secondary School Principals, 45th annual convention. Reported by L. E. Buehring .....Ap 103  
National School Boards Association, 22d annual convention. Reported by L. E. Buehring .....Je 71  
Plan ample time to study the exhibits. M. Essex .....Ja 44  
Southeastern Association of School Business Officials. Reported by A. H. Rice .....Je 72  
Vendors become "advisers in educational aids." L. E. Buehring .....Mr 87

## AUDIO-VISUAL INSTRUCTION

Administration of the audio-visual program (AS-8) A. L. Hyer .....F 90  
Edison pioneered audio-visual learning (AS-8) O. A. Crosby .....F 92  
Language laboratories (AS-8) E. Hocking .....F 83  
Picture of where we are (AS-8) W. A. Wittich .....F 64  
Predictions for a decade (Ed) .....Ja 35  
Programed materials for teaching machines (AS-8) P. K. Komoski .....F 74  
Schoolhouse planning for audio-visual media (AS-8) C. F. Schuller .....F 97  
Teaching films (AS-8) Reported by L. E. Buehring .....F 68  
Teaching machines (AS-8) R. C. Snider .....F 70  
Tools of learning: audio-visual (AS-8) D. White .....F 65  
Use A-V media to teach nutrition (AS-8) F. W. Chalmers .....F 109

See also Foreign language study; Instruction

BERGSTROM, HOWARD E. jt auth

See GILCHRIST, ROBERT S.

BETCHKAL, JAMES. "Education for challenges of tomorrow" .....Ap 93

BETCHKAL, JAMES jt auth See BUEHRING, LEO E.

Bible. See Moral and spiritual values in education

## BOARD OF EDUCATION

Parliamentary procedure is best policy at board meetings. L. O. Garber .....Ap 92  
Right to know (Ed) .....Je 49  
School boards prepare for "action." L. E. Buehring .....Je 71

## BOOK REVIEWS

Bruner, Jerome S. The Process of Education .....Mr 32  
Derthick, Lawrence G. Schools in Our Democracy .....Mr 30  
Everett, Samuel, Edited by. Programs for the Gifted .....Ap 26  
Gardner, John W. Excellence: Can We Be Equal and Excellent Too? .....Je 30  
Grill, George W., and Brown, Wesley L. A.S.B.O.: The First 50 Years .....Mr 6  
Hersey, John. The Child Buyer .....Ja 16  
Houle, Cyril O. The Effective Board .....My 34  
James, H. Thomas. Edited by. Boardmanship .....My 34  
Lonsdale, Richard C. The School's Role in Metropolitan Area Development .....Mr 30  
Woolcock, Cyril W. New Approaches to the Education of the Gifted .....Ap 26

Books. See Book Reviews

BOTTS, ANNIE MARY. Facilities to have — and have not — in food storage areas .....Mr 90

BOWMAN, THOMAS R. and CHRISTENSEN, HENRY. Two-way radio speeds repairs .....Mr 84

Budgets. See Finance

BUEHRING, LEO E. Better articulation at every level of education .....Ap 103  
Exhibitors and administrators have become "partners in educational progress." .....Ja 46  
Growth through the war years .....F 119  
Reported by. Teaching films (AS-8) .....F 68  
School boards prepare for "action" .....Je 71  
Vendors become "advisers in educational aids." .....Mr 87

BUEHRING, LEO E. and BETCHKAL, JAMES. Three A.A.S.A. regional conventions interpret international role of education and herald superintendents as world statesmen .....My 78

BUEHRING, LEO E. and RUSSELL, PAT. A.S.C.D. looks "within" for answers .....My 91

BUEHRING, LEO E. jt auth See WHITCOMB, MILDRED

Building materials. See Construction materials

## BUSINESS ADMINISTRATION

A.S.B.O.: A Historical Review .....Mr 6  
Problems of school business administration .....Ja 64  
School budget reflects changes in education. A. H. Rice .....Je 72

*Campus. See Schoolhouse planning*

CASWELL, GORDON G. Warehousing can be wasteful! .....Ap 77  
Chalk Dust. F. J. Moffitt .....Ja 52;  
F 124; Mr 88; Ap 102; My 90; Je 64  
CHALMERS, FAITH W. Use A-V media to teach nutrition (AS-8) .....F 109  
CHRISTENSEN, HENRY jt auth See BOWMAN, THOMAS R.

*Church schools. See Parochial schools*

#### CITIZEN PARTICIPATION

How administrators can provide adequate curriculum leadership. R. S. Gilchrist and H. E. Bergstrom .....Ja 41  
Something for grandpa (Ed) .....F 62  
Classrooms; Shortage of classrooms and teachers will continue. C. E. Peterson .....My 94  
COLMEY, JAMES W. Smart investment: organized inservice training for custodial employees .....Mr 82  
Communication systems; Two-Way radio speeds repairs. T. R. Bowman and H. Christensen .....Mr 84  
Community relations; How administrators can provide adequate curriculum leadership. R. S. Gilchrist and H. E. Bergstrom .....Ja 41

#### COMPARATIVE EDUCATION

As visiting statesmen see our schools. ....Je 51  
Visit of four wise men (Ed) .....Ap 69

#### CONFERENCES AND CONVENTIONS

Meaning of the resolutions (Ed) .....My 63  
Views from San Francisco (Ed) .....Ap 69  
*See also Associations and organizations*

#### CONSTRUCTION

Courts protect architect's investment. L. O. Garber and M. J. Tyree .....Mr 81  
Schoolmen want to keep corners in school areas; "they're useful" (OP) Ap 81  
Construction materials; Acoustics in building materials and equipment (AS-9) My 116  
CROSBY, OTIS A. Edison pioneered audio-visual learning (AS-8) .....F 92

#### CURRICULUM

A.S.C.D. looks "within" for answers. L. E. Buehring and P. Russell .....My 91  
"Curriculum should be determined by local board and professional staff" (OP) .....My 75  
How administrators can provide adequate curriculum leadership. R. S. Gilchrist and H. E. Bergstrom .....Ja 41  
Narrow and reactionary (Ed) .....Ja 36  
N.D.E.A. is an unwise compromise (Ed) .....F 61  
"New school" curriculum. M. Whitcomb .....Ap 82  
We do not need a national system of education (Ed) .....Mr 57  
*See also specific subject; Instruction; Instructional materials*  
Custodians. *See Maintenance and operation; Noninstructional personnel*

*Departmental plan. See Curriculum*

*Designs and plans. See Schoolhouse planning*

DIAMOND, HUGH J. In Niskayuna, a "house" fits into an existing school. Je 68

Discipline; Where students maintain much of their own discipline. S. A. Anderson .....My 70

EATON, ISABELLE. How to get results from school lunch workshops .....Je 82

*Educational television. See Television*

#### ELEMENTARY EDUCATION

"New school" curriculum. M. Whitcomb .....Ap 82  
*See also Administration; Schoolhouse planning*

ELLENA, WILLIAM J. and RICE, ARTHUR H. Interview with T. H. E. Chen, A. M. Abbass, H. Reimers, and C. E. Beeby. As visiting statesmen see our schools .....Je 51

#### EQUIPMENT AND SUPPLIES

Acoustics in building materials and equipment (AS-9) .....My 116  
Facilities to have — and have not — in food storage areas. A. M. Botts Mr 90  
Warehousing can be wasteful! G. G. Caswell .....Ap 77  
ESSEX, MARTIN. Plan ample time to study the exhibits .....Ja 44

*Exhibits. See Public relations*

#### FEDERAL AID TO EDUCATION

Broad purpose federal support should replace N.D.E.A. (OP) .....Mr 86  
N.D.E.A. is an unwise compromise (Ed) .....F 61  
We do not need a national system of education (Ed) .....Mr 57  
*Films. See Audio-visual instruction*  
Finance; Administration of the audio-visual program (AS-8) A. L. Hyer .....F 90  
Fire prevention; Our Lady of the Angels is a fire-resistant school .....Je 52  
FLANAGAN, THELMA G. Analyze new school lunch trends and products .....Ap 108  
FOGG, WALTER F. Scarsdale plan is flexible and relaxed .....Je 66  
*Food and food service. See School lunch*  
Foreign language study; Language laboratories (AS-8) E. Hocking .....F 83  
*Foreign schools. See Comparative education*  
FULLER, EDGAR. Report from Washington .....Ja 80;  
F 126; Mr 128; Ap 128; My 140; Je 110

GARBER, LEE O. Bible reading upheld in Miami public schools .....Je 56  
Compromise is best for city-school district squabbles .....My 134  
Parliamentary procedure is best policy at board meetings .....Ap 92  
GARBER, LEE O. and TYREE, MARSHALL J. Architects can recover under abandoned or illegal contracts .....F 122  
Courts protect architect's investment Mr 81  
GILCHRIST, ROBERT S. and BERGSTROM, HOWARD E. How administrators can provide adequate curriculum leadership .....Ja 41  
Goals of education. *See Philosophy of education*  
GRAGG, WILLIAM L. and VICKREY, WILMONT. Ithaca's campus plan is flexible, yet specific in function .....Mr 74  
GRIEDER, CALVIN. Administrator's Clinic .....Ap 6; My 10; Je 8  
*See also Round tables*

*High schools. See Secondary education*  
Higher education; Call for halt on misuse and overuse of tests. P. Russell My 126  
HOCKING, ELTON. Language laboratories (AS-8) .....F 83  
Holiday observances; Religion: its relation to public education. A. H. Rice interviews R. L. Hunt .....Mr 59  
HUNT, ROLFE LANIER. As interviewed by A. H. Rice. Religion: its relation to public education .....Mr 59  
HYER, ANNA L. Administration of the audio-visual program (AS-8) .....F 90

#### INSERVICE TRAINING

How to get results from school lunch workshops. I. Eaton .....Je 82  
Smart investment: organized inservice training for custodial employees .....Mr 82  
*See also Noninstructional personnel*  
Instruction; Predictions for a decade (Ed) .....Ja 35

#### INSTRUCTIONAL MATERIALS

How to plan and equip an instructional materials center. K. I. Taylor .....Ja 53  
Language laboratories (AS-8) E. Hocking .....F 83  
Local production (AS-8) E. Tiemann .....F 87  
Predictions for a decade (Ed) .....Ja 35  
Programed materials for teaching machines (AS-8) P. K. Komoski .....F 74  
Roanoke experiment (AS-8) E. W. Rushton .....F 76  
Schoolhouse planning for audio-visual media (AS-8) C. F. Schuller .....F 97  
Teaching machines (AS-8) R. C. Snider .....F 70  
Tools of learning: audio-visual (AS-8) D. White .....F 65  
*See also Audio-visual instruction*

#### INSURANCE

Disagree on public school liability, but half would require insurance (OP) F 112  
Independent appraisal, competitive bid placement provide broader and cheaper fire insurance. B. B. Arney .....My 130  
International affairs, relations; As visiting statesmen see our schools .....Je 51

#### JUNIOR HIGH SCHOOLS

In Niskayuna, a "house" fits into an existing school. H. J. Diamond .....Je 68  
Scarsdale plan is flexible and relaxed. W. F. Fogg .....Je 66

KOMOSKI, P. KENNETH. Programed materials for teaching machines (AS-8) .....F 74

#### LAW AND LEGAL DECISIONS

Architects can recover under abandoned or illegal contracts. L. O. Garber and M. J. Tyree .....F 122  
Bible reading upheld in Miami public schools. L. O. Garber .....Je 56  
Compromise is best for city-school district squabbles. L. O. Garber .....My 134  
Courts protect architect's investment. L. O. Garber and M. J. Tyree .....Mr 81  
Parliamentary procedure is best policy at board meetings. L. O. Garber .....Ap 92  
*Leadership. See Administration*  
*Liability. See Insurance; Law and legal decisions*

#### MAINTENANCE AND OPERATION

Smart investment: organized inservice training for custodial employees. J. W. Colmey .....Mr 82  
Two-way radio speeds repairs. T. R. Bowman and H. Christensen .....Mr 84  
Warehousing can be wasteful! G. G. Caswell .....Ap 77  
*Materials. See Instructional materials*  
Mathematics; Roanoke experiment (AS-8) E. W. Rushton .....F 76  
*Meals. See School lunch*  
*Meetings. See Associations and organizations*  
Merit rating; Satisfactory pay should precede merit rating. Summarized by C. Grieder .....F 114  
*Modern languages. See Foreign language study*  
MOFFITT, FREDERICK J. Chalk Dust Ja 52; F 124; Mr 88; Ap 102; My 90; Je 64  
How to separate folklore from administration .....My 76  
Make things happen this year! .....Ja 37  
Moral and spiritual values in education; Religion: its relation to public education. A. H. Rice interviews R. L. Hunt .....Mr 59  
*Moving pictures. See Audio-visual instruction*

#### NATIONAL DEFENSE EDUCATION ACT

Broad purpose federal support should replace N.D.E.A. (OP) .....Mr 86  
Conner answers the press (Ed) .....Ap 70  
Current research in audio-visual media (AS-8) .....F 105  
N.D.E.A. is an unwise compromise (Ed) .....F 61  
Pictures of where we are (AS-8) W. A. Wittich .....F 64  
Research into audio-visual media (AS-8) C. W. Stone .....F 100  
*National Education Association. See Associations and organizations*  
NELSON, MARTHA E. First graders are happier when food is served in classrooms .....My 129  
Noninstructional personnel; Smart investment: organized inservice training for custodial employees. J. W. Colmey Mr 82



## NUTRITION EDUCATION

- Analyze new school lunch trends and products. T. G. Flanagan .....Ap 108  
Use A-V media to teach nutrition (AS-8) F. W. Chalmers .....F 109

*On-the-job training. See Interservice training*

- On the Shelf, J. M. Spinning .....Ja 16;  
F 22; Mr 30; Ap 26; My 34; Je 30

## PAROCHIAL SCHOOLS

- Our Lady of the Angels is a fire-resistant school .....Je 62  
Religion: its relation to public education. A. H. Rice interviews R. L. Hunt .....Mr 59

## PERSONNEL POLICIES

- Dismissal of superintendent in Rochester, N.Y., involves politically chosen school board. J. M. Spinning .....F 22  
Right to know (Ed) .....Je 49  
*See also Noninstructional personnel*  
PETERSON, CRAIG E. Shortage of classrooms will continue .....My 94  
Philosophy of education; Philosophy for administration. A. H. Rice interviews B. C. Willis .....Ap 71  
Politics; Dismissal of superintendent in Rochester, N.Y., involves politically chosen school board. J. M. Spinning .....F 22  
Press relations; Newspapers reasonably accurate, almost generous, and friendly toward schools (OP) .....Ja 40  
Primary education. *See Elementary education*  
Private schools; Religion: its relation to public education. A. H. Rice interviews R. L. Hunt .....Mr 59  
Professional organizations. *See Associations and organizations*

## PUBLIC RELATIONS

- Plan ample time to study the exhibits. M. Essex .....Ja 44  
Something for grandpa (Ed) .....F 62  
Vendors become "advisers in educational aids." L. E. Buehring .....Mr 87  
Publicity. *See Public relations; Press relations*  
Purchasing; Acoustics in building materials and equipment (AS-9) .....My 117

## RELIGION AND EDUCATION

- Bible reading upheld in Miami public schools. L. O. Garber .....Je 56  
Optional religious exercises (Ed) .....Je 50  
Religion: its relation to public education. A. H. Rice interviews R. L. Hunt .....Mr 59  
*See also Moral and spiritual values in education*  
Report from Washington. E. Fuller .....Ja 80;  
F 126; Mr 128; Ap 128; My 140; Je 110

## RESEARCH

- Current research in audio-visual media. (AS-8) .....F 103  
Research into audio-visual media (AS-8) C. W. Stone .....F 100

- RICE, ARTHUR H. Interview with B. C. Willis. Philosophy for administration Ap 71  
Interview with R. L. Hunt. Religion: its relation to public education .....Mr 59  
School budget reflects changes in education .....Je 72  
*Editorials:*  
Conner answers the press .....Ap 70  
Enter: the analyst .....Mr 58  
Meaning of the resolutions .....My 63  
Narrow and reactionary .....Ja 36  
N.D.E.A. is an unwise compromise .....F 61  
Optional religious exercises .....Je 50  
Power of an idea .....Ap 70  
Predictions for a decade .....Ja 35

## RICE, ARTHUR H., Cont.

- Right to know .....Je 49  
Something for grandpa .....F 62  
Tramp, tramp no more .....Ap 69  
Views from San Francisco .....Ap 69  
Visit of four wise men .....Ap 69  
We do not need a national system of education .....Mr 57

RICE, ARTHUR H. jt auth *See* ELLENA, WILLIAM J.

- ROGERS, JEANNE. Reported by. Better financing, improved curriculum are concerns of chief state school officers convention .....Ja 88

ROUND TABLES. Arkansas superintendents: Chris D. Corbin, A. W. Ford, Calvin Grieder, Terrell E. Powell, Forrest Rozzell, Garland A. Stubblefield, J. A. Trice, J. H. Wasson, and Wayne H. White

- Merit rating .....F 114  
Pressures on the superintendent .....Mr 70  
RUSHTON, E. W. Roanoke experiment (AS-8) .....F 76

- RUSSELL, PAT. Call for halt on misuse and over-use of tests .....My 136  
Reported by. Television in the classroom (AS-8) .....F 80

RUSSELL, PAT jt auth *See* BUEHRING, LEO E.

Safety: Our Lady of the Angels is a fire-resistant school .....Je 62

*School board. See Board of education*  
*School cafeteria. See School lunch*  
*School law. See Law and legal decisions*

## SCHOOL LUNCH

- Analyze new school lunch trends and products. T. G. Flanagan .....Ap 108  
Facilities to have — and have not — in food storage areas. A. M. Botts .....Mr 90  
First graders are happier when food is served in classrooms. M. E. Nelson .....My 129  
How one state increased school lunch participation. H. M. Walker .....Ja 62  
How to get results from school lunch workshops. I. Eaton .....Je 82  
Use A-V media to teach nutrition (AS-8) F. W. Chalmers .....F 109  
*School plant. See Maintenance and operation; Schoolhouse planning*

## SCHOOLHOUSE PLANNING

- Administration center has beauty and dignity .....Je 58  
How to design a school for good hearing (AS-9) L. J. Williams .....My 96  
Ithaca High School, Ithaca, N. Y.; Ithaca's campus plan is flexible, yet specific in function. W. L. Gragg and W. Vickrey .....Mr 74  
Our Lady of the Angels is a fire-resistant school .....Je 62  
Scarsdale Junior High School, Scarsdale, N.Y.; Scarsdale plan is flexible and relaxed. W. F. Fogg .....Je 66  
Schoolhouse planning for audio-visual media (AS-8) C. F. Schuller .....F 97  
Schoolmen want to keep corners in school areas; "they're useful" (OP) Ap 81  
Van Antwerp Junior High School, Niskayuna, N.Y.; In Niskayuna, a "house" fits into an existing school. H. J. Diamond .....Je 68  
West Leyden High School, Northlake, Ill.; How to plan and equip an instructional materials center. K. I. Taylor .....Ja 53  
Winchell School, Kalamazoo, Mich.; "New school" curriculum. M. Whitcomb .....Ap 83

- SCHULLER, CHARLES F. Schoolhouse planning for audio-visual media (AS-8) .....F 97

## SECONDARY EDUCATION

- Better articulation at every level of education. L. E. Buehring .....Ap 103

## SECONDARY EDUCATION, Cont.

- Ithaca's campus plan is flexible, yet specific in function. W. L. Gragg and W. Vickrey .....Mr 74  
*See also Administration; Schoolhouse planning*

- SNIDER, ROBERT C. Teaching machines (AS-8) .....F 70  
SPINNING, JAMES M. On the Shelf .....Ja 16;  
F 22; Mr 30; Ap 26; My 34; Je 30

- STILES, LINDLEY J. Who speaks for education? .....My 65

- STONE, C. WALTER. Research into audio-visual media (AS-8) .....F 100  
Student activities; Where students maintain much of their own discipline. S. A. Anderson .....My 70

*Superintendents. See Administration; Administrators, education and training*  
*Supplies. See Equipment and supplies*  
Surveys; Teaching films (AS-8) Reported by L. E. Buehring .....F 68

- TAYLOR, KENNETH I. How to plan and equip an instructional materials center .....Ja 53

- Teacher recruitment and selection; How Topeka recruits new teachers. M. J. Whitson .....Mr 66

## TEACHERS

- Gulf between teachers, administrators isn't widening; "it's disappearing" (OP) .....Je 70  
How Topeka recruits new teachers. M. J. Whitson .....Mr 66  
Shortage of classrooms and teachers will continue. C. E. Peterson .....My 94  
*Teaching aids. See Audio-visual instruction; Curriculum; Instruction; Instructional materials*

## TELEVISION

- Predictions for a decade (Ed) .....Ja 35  
Television in the classroom (AS-8) Reported by P. Russell .....F 80  
*See also Audio-visual instruction*  
*Tenure. See Personnel policies*  
The NATION'S SCHOOLS wins two editorial awards .....Ja 51  
TIEMANN, ERNEST. Local production (AS-8) .....F 87  
TYREE, MARSHALL J. jt auth *See* GARBER, LEO O.

VICKREY, WILMONT jt auth *See* GRAGG, WILLIAM L.

*Visual education. See Audio-visual instruction*

- WALKER, HELEN M. How one state increased school lunch participation .....Ja 62

- WENGER, MARJORIE A. Role of higher education for national, international interests is explored at A.A.C.T.E. convention .....Ap 132

- WHITCOMB, MILDRED. "New school" curriculum .....Ap 82

- WHITCOMB, MILDRED and BUEHRING, LEO E. Midwest administrators' meeting also has distinctive international flavor .....My 82

- WHITE, DON. Tools of learning: audio-visual (AS-8) .....F 65

- WHITSON, M. J. How Topeka recruits new teachers .....Mr 66

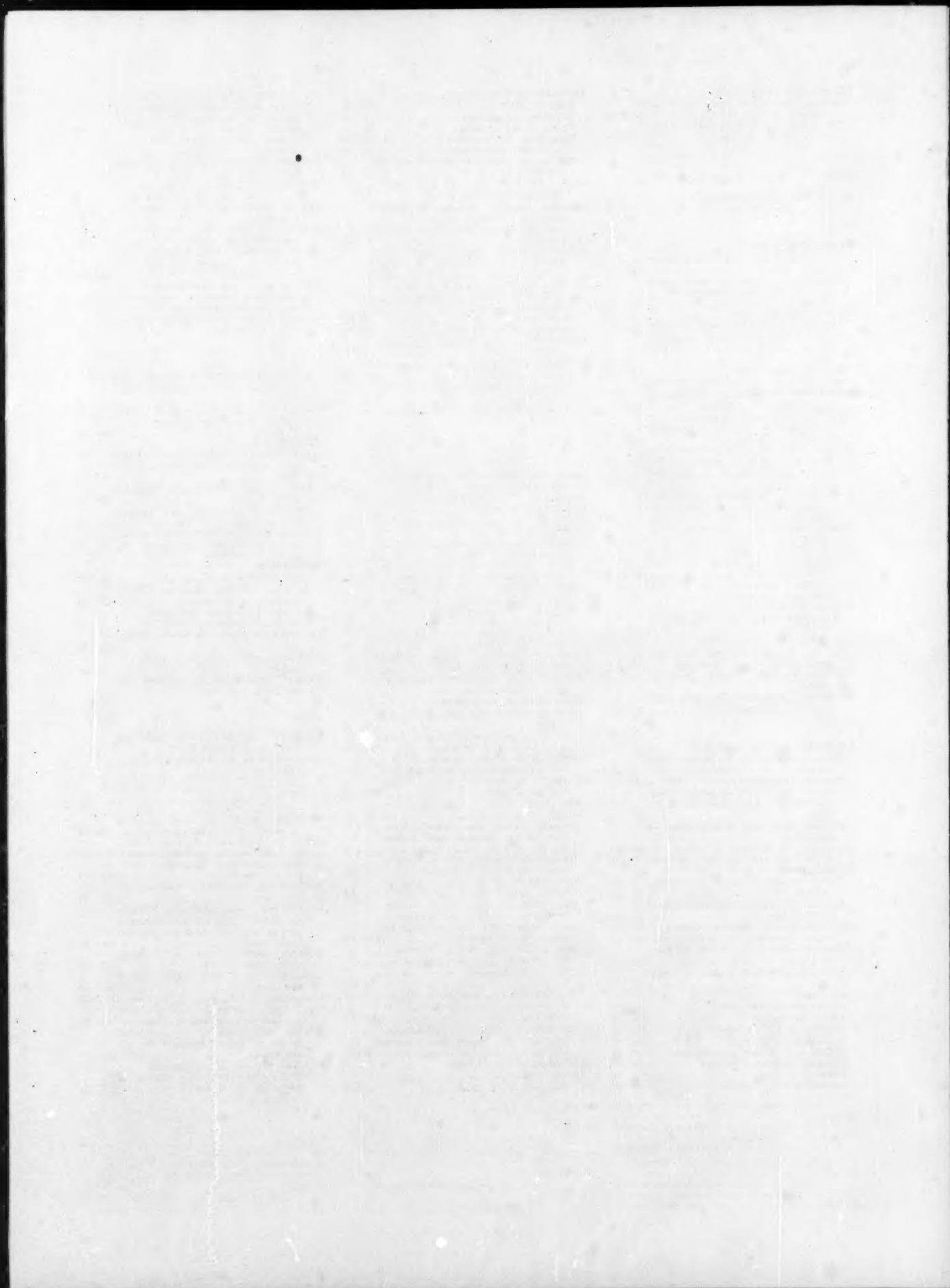
- Who speaks for education? L. J. Stiles .....My 65

- WILLIAMS, LLOYD J. How to design a school for good hearing (AS-9) .....My 96

- WILLIS, BENJAMIN C. As interviewed by A. H. Rice. Philosophy for administration .....Ap 71

*Windows. See Schoolhouse planning*

- WITTICH, WALTER A. Picture of where we are (AS-8) .....F 64



# THE NATION'S SCHOOLS

INDEX TO VOLUME 68

JULY TO DECEMBER, INCLUSIVE

1961

CHICAGO  
1961

THE

STORY OF THE

WORLD

IN THE

PRESENT

1892



# INDEX TO VOLUME 68

JULY TO DECEMBER, INCLUSIVE

1961

Articles are indexed under subject and author. Abbreviations used in this index are J, July; Ag, August; S, September; O, October; N, November; D, December; Ed, Editorial; jt, joint author; AS, Administration Study; OP, Opinion Poll.

## ACCOUNTING

- Accounting: how it can put administration policy into action. J. W. Colmeyer .....Ag 44
- Activity funds: new worry for the business head (AS-10) B. H. Voges ...O 76
- What the big changes in accounting mean for schools (AS-10) R. S. Ricketts .....O 74

See also Business administration

## ADMINISTRATION

- Accounting: how it can put administration policy into action. J. W. Colmeyer .....Ag 44
- Don't lose local control — by default. L. W. Ashby .....Ag 47
- How should school boards measure the competence of an administrator? Part 1: Panel members — E. N. Denard, F. E. Engleman, M. Essex, J. G. Fowlkes, H. C. Hunt, M. C. Schinnerer, H. Spears, B. C. Willis ...S 55
- Part 2: Panel members — F. S. Chase, C. L. Crawford, R. S. Gilchrist, P. J. Misner, W. C. Reusser, L. J. Stiles, E. H. Thorne, C. C. Trillingham, P. D. West, W. T. White .....N 62
- How to use democratic processes in school administration. L. K. Wood ...Jl 43
- Paid for performance (Ed) .....S 54

See also Business administration

- Administration study 10: Business administration .....O 53
- Administrator's Clinic. C. Grieder .....Jl 6; Ag 6; S 6; O 10; N 10; D 6

## ADMINISTRATORS, EDUCATION AND TRAINING

- New perspectives for the administrators (Ed) .....D 41
- Superintendent should have year's training in business administration (OP) ...O 85

Advisory committees. See Citizen participation

Architecture. See Schoolhouse planning

- ASHBY, LLOYD W. Don't lose local control — by default .....Ag 47

## ASSOCIATIONS AND ORGANIZATIONS

- American School Food Service Association, 15th annual convention. Reported by A. H. Rice .....O 86
- Association of School Business Officials of the United States and Canada, 47th annual meeting. Reported by L. E. Buehring .....D 61
- Department of Rural Education and Division of County and Rural Area Superintendents, N.E.A., annual convention. Reported by J. Betchkal .....N 84
- Michigan Association of School Business Officials, annual meeting. Reported by B. R. Oosting .....Jl 72

## ASSOCIATIONS AND ORGANIZATIONS, Cont.

- Missouri Association of School Business Officials, annual meeting. Reported by B. R. Oosting .....Jl 66
- National Audio-Visual Association, 21st annual convention. Reported by M. Wenger .....S 104
- National Council on Schoolhouse Construction, 38th annual meeting. Reported by L. E. Buehring .....D 67
- National Education Association, 99th annual convention. Reported by A. H. Rice Jr. ....Ag 86
- National Safety Congress, 49th annual convention. Reported by M. Wenger .....D 93
- National School Boards Association, 21st annual convention. Reported by L. E. Buehring .....Jl 76
- Southeastern Association of School Business Officials, annual conference ....Jl 64
- Attorneys. See School attorneys
- Audio-visual instruction: Use of teaching machines will grow, but they won't replace textbooks (OP) .....D 60
- Automation: Parma, Ohio, high school saves time and money in scheduling classes by electronic computer .....N 104

- BENSON, BRIAN M. All that's new in insurance: let's apply it (AS-10) ...O 76

- BERRY, GODFREY G. and BROWN, HYDER JOE. Found: a way to compensate for an "everything-wrong" school site .....Ag 56

- BETCHKAL, JAMES. Rural education: caught in a crossfire .....N 84

## BOARD OF EDUCATION

- Collective bargaining for teachers? (Ed) .....Jl 41
- How should school boards measure the competence of an administrator? Part 1: Panel members — E. N. Denard, F. E. Engleman, M. Essex, J. G. Fowlkes, H. C. Hunt, M. C. Schinnerer, H. Spears, B. C. Willis ...S 55

- Part 2: Panel members — F. S. Chase, C. L. Crawford, R. S. Gilchrist, P. J. Misner, W. C. Reusser, L. J. Stiles, E. H. Thorne, C. C. Trillingham, P. D. West, W. T. White .....N 62
- BOGG, RIDGLEY M. New ways to find and keep nonteaching employees (AS-10) .....O 62

- Bond issues and taxation: Seven ways to judge how well your state is really supporting education. D. L. Kruezer .....N 68

## BOOK REVIEWS

- Chandler, B. J. Education and the Teacher .....O 20
- Copley, Frank O. The American High School and the Talented Student ...N 28
- Ellena, William J., Stevenson, Margaret, and Webb, Harold V., edited by. Who's a Good Teacher? .....D 24
- Mayer, Martin. The Schools .....Jl 24
- Planning for Excellence in High School Science .....S 26

## BOOK REVIEWS, Cont.

- Quest for Quality: Approaches to School Systems Evaluation .....S 34
- Your Child's Intelligence — A Briefing for Parents .....S 24

Bookkeeping. See Accounting

Books. See Book reviews

- BRANNEN, HERSCHEL S. Academic achievements: no substitute for business sense (AS-10) .....O 56

- BROWN, HYDER JOE jt auth See BERRY, GODFREY G.

Budgets. See Business administration

- BUEHRING, LEO E. New research gets A.S.B.O. limelight in Canada .....D 61
- Teacher qualifications are too low, Commissioner McMurrin tells school boards .....Jl 76

- Why school planners must be educators .....D 67

## BUILDING SITES

- Found: a way to compensate for an "everything-wrong" school site. G. G. Berry and H. J. Brown .....Ag 56
- How to use the "slope plan" to pinpoint new school sites. F. C. Darby and R. von Metzke .....Ag 50

- BURBANK, NATT B. How to write a policy handbook .....D 54

- BURNS, H. SPILMAN. How to buy with both economy and quality in mind (AS-10) .....O 64

Buses. See Transportation

## BUSINESS ADMINISTRATION

- Academic achievements: no substitute for business sense (AS-10) H. S. Brannen .....O 56

- Accounting: how it can put administration policy into action. J. W. Colmeyer .....Ag 44

- Activity funds: new worry for the business head (AS-10) B. H. Voges ...O 76

- All that's new in insurance: let's apply it (AS-10) B. M. Benson .....O 76

- Apply the facts for better school transportation (AS-10) L. C. Winder .....O 72

- Business manager on the school planning team (AS-10) N. L. George .....O 80
- Business officials talk shop in two states. B. R. Oosting .....Jl 66

- Difficult world of school business (Ed) ...O 66
- Expect more (here's how to get it) from b-g workers (AS-10) W. M. Swisher .....O 68

- How school lunch can improve its operations (AS-10) M. S. Plewes .....O 82

- How to buy with both economy and quality in mind (AS-10) H. S. Burns O 64

- How to organize for effective business operation (AS-10) C. W. Foster .....O 58

- How to streamline purchasing. D. A. Shinneman .....Jl 57

- Michigan business administrators hear survey findings, discuss work status, defeat resolution on certification. B. R. Oosting .....Jl 72

- More Southeastern views on school business administration .....Jl 64

<b>BUSINESS ADMINISTRATION, Cont.</b>	
New research gets A.S.B.O. limelight in Canada. L. E. Buehring .....	D 61
New ways to find and keep nonteaching employees (AS-10) R. M. Bogg .....	O 62
School business problems have grown with the job — so has the profession. F. Moffitt .....	S 60
Superintendent should have year's training in business administration (OP) ..	O 85
What the big changes in accounting mean for schools (AS-10) R. S. Ricketts .....	O 74
Whats, whys and hows of school business (AS-10) B. R. Oosting .....	O 54
Why school offices need office managers (AS-10) G. S. Rudy .....	O 78
<i>See also Accounting; Insurance; Maintenance and operation; Noninstructional personnel; Purchasing</i>	

<b>CAFETERIAS</b>	
How one school eliminated tray toting, dishwashing and cafeteria supervision with hot sack lunches. E. Ritter .....	N 78
<i>See also School lunch</i>	
<i>Campus. See Schoolhouse planning</i>	
Chalk Dust. F. J. Moffitt .....	Jl 60;
Ag 55; S 82; O 90; N 82; D 57	
CHASE, FRANCIS S. How should school boards measure the competence of an administrator? .....	N 65
Citizen participation: How to use democratic processes in school administration. L. K. Wood .....	Jl 43
Civilian defense: "Provide nuclear bomb shelter in plans for new schools — at federal expense" (OP) .....	N 74
Classrooms: Two-story circular building and trapezoidal classrooms offer unique advantages. B. R. Hardman ..	Jl 50
<i>Clerical staff. See Noninstructional personnel</i>	
COLMEY, JAMES W. Accounting: how it can put administration policy into action .....	Ag 44
Construction: Why school planners must be educators. L. E. Buehring .....	D 67
Conventions. <i>See Associations and organizations</i>	
Corridors: They cut costs — and made space. L. W. Smith .....	S 69
<i>Cost per pupil. See Accounting; Finance</i>	
CRAWFORD, C. L. How should school boards measure the competence of an administrator? .....	N 64
<b>CURRICULUM</b>	
Favor teaching a foreign language in early elementary grades, if optional (OP) .....	Ag 49
High school seniors should be required to take a course or unit on communism (OP) .....	Jl 46
<i>See also specific subject</i>	
<i>Custodians. See Maintenance and operation; Noninstructional personnel</i>	

DARBY, FRANCIS C. and von METZKE, ROSS. How to use the "slope plan" to pinpoint new school sites .....	Ag 50
<i>Defense, civilian. See Civilian defense</i>	
DENNARD, E. N. How should school boards measure the competence of an administrator? .....	S 59
<i>Designs and plans. See Schoolhouse planning</i>	
<i>Dishwashing. See School lunch</i>	
<i>Distributive education. See Vocational education</i>	

<b>ELEMENTARY EDUCATION</b>	
Favor teaching a foreign language in early elementary grades, if optional (OP) .....	Ag 49
How and why of the "middle" schools. G. E. Mills .....	D 43
<i>See also Administration; Schoolhouse planning</i>	
ENGLEMAN, FINIS E. How should school boards measure the competence of an administrator? .....	S 57

<i>Enrollment. See Pupils and students</i>	
ESSEX, MARTIN. How should school boards measure the competence of an administrator? .....	S 56
Ethics: Someone who cares (Ed) .....	N 52
<i>Extracurricular activities. See Student activities</i>	

<b>FEDERAL AID TO EDUCATION</b>	
What N.D.E.A. has done and can do. J. G. Sullivan .....	Jl 45
Why National School Lunch Act is unfair to many participants. E. Fuller ..	Ag 62
<i>Food and food service. See School lunch</i>	
Foreign language study: Favor teaching a foreign language in early elementary grades, if optional (OP) .....	Ag 49
FOSTER, CHARLES W. How to organize for effective business operation (AS-10) .....	O 58
FOWLKES, JOHN GUY. How should school boards measure the competence of an administrator? .....	S 57
FULLER, EDGAR. Report from Washington 80; S 86; O 100; N 94; D 84	
Why National School Lunch Act is unfair to many participants .....	Ag 62

GARBER, LEE O. Board may hold teacher to resignation .....	N 80
School district has no police powers ..	Jl 48
What the courts say about defaming a superintendent .....	S 79
Why age is no barrier to a free public school education .....	O 92
Why schools should find a competent attorney — and follow his advice ..	Ag 64
GEORGE, N. L. Business manager on the school planning team (AS-10) .....	O 80
GILCHRIST, ROBERT S. How should school boards measure the competence of an administrator? .....	N 63
<i>Graduate study. See Administrators, education and training</i>	
GRIEDER, CALVIN. Administrator's Clinic .....	Jl 6;
Ag 6; S 6; O 10; N 10; D 6	

HARDMAN, B. REEDE. Two-story circular building and trapezoidal classrooms offer unique advantages .....	Jl 50
HELLMANN, WALTER H. Better morale, better instruction: curriculum consultants replaced department heads ..	Jl 49
<i>High schools. See Secondary education</i>	
History of education: School business problems have grown with the job — so has the profession. F. Moffitt .....	S 60
How to write a policy handbook. N. B. Burbank .....	D 54
HUNT, HEROLD C. How should school boards measure the competence of an administrator? .....	S 58

<b>INSERVICE TRAINING</b>	
New perspectives for the administrator (Ed) .....	D 41
<i>See also Administrators, education and training; Teachers, education and training; Noninstructional personnel</i>	
Insurance: All that's new in insurance: let's apply it (AS-10) B. M. Benson ..	O 76
Interior design and decoration: A school where walls fold away and teachers have individual offices .....	N 53

JAMES, H. T. How to figure future need for schools .....	Jl 47
--	-------

KRUZNER, DONALD I. Seven ways to judge how well your state is really supporting education .....	N 68
---	------

<b>LAW AND LEGAL DECISIONS</b>	
Board may hold teacher to resignation. L. O. Garber .....	N 80
School district has no police powers. L. O. Garber .....	Jl 48
What the courts say about defaming a superintendent. L. O. Garber .....	S 79
Why age is no barrier to a free public school education. L. O. Garber .....	O 92
Why schools should find a competent attorney — and follow his advice. L. O. Garber .....	Ag 64
<i>Lawyers. See School attorneys</i>	
<i>Leadership. See Administration; Administrators, education and training</i>	
Legislation: What N.D.E.A. has done and can do. J. G. Sullivan .....	Jl 45
<i>Liability. See Insurance; Law and legal decisions</i>	
Libraries: A school where walls fold away and teachers have individual offices ..	N 53
LONES, PHILIP T. All services are conveniently located .....	Jl 55
LUND, NATALIE P. and PONTI, IRENE Y. Right scheduling can "double" lunch services .....	Jl 62

<b>MAINTENANCE AND OPERATION</b>	
Expect more (here's how to get it) from b-g workers (AS-10) W. M. Swisher .....	O 68
Found: how to make bleachers last for decades. E. N. Rodbro .....	D 58
How to organize for effective business operation (AS-10) C. W. Foster .....	O 58
MALONEK, ROBERT N. How to classify lunch personnel to cut down labor costs .....	D 70
<i>Meals. See School lunch</i>	
<i>Meetings. See Associations and organizations</i>	
MILLS, GEORGE E. How and why of the "middle" schools .....	D 43
MISNER, PAUL J. How should school boards measure the competence of an administrator? .....	N 66
<i>Modern languages. See Foreign language study</i>	
MOFFITT, FREDERICK J. Chalk Dust ..	Jl 60;
Ag 55; S 82; O 90; N 82; D 57	
School business problems have grown with the job — so has the profession ..	S 60

National Defense Education Act: What N.D.E.A. has done and can do. J. G. Sullivan .....	Jl 45
<i>National Education Association. See Associations and organizations</i>	
<b>NONINSTRUCTIONAL PERSONNEL</b>	
Academic achievements: no substitute for business sense (AS-10) H. S. Brannen .....	O 56
How to classify lunch personnel to cut down labor costs. R. N. Malonek ..	D 70
New ways to find and keep nonteaching employees (AS-10) R. M. Bogg ..	O 62
<i>Noon hour. See School lunch</i>	

<b>OFFICE MANAGEMENT</b>	
Why school offices need office managers (AS-10) G. S. Rudy .....	O 78
<i>See also Business administration; Administration</i>	
<i>On-the-job training. See Inservice training</i>	
On the Shelf. J. M. Spinning .....	Jl 24;
S 24; O 20; N 28; D 24	
OOSTING, B. R. Business officials talk shop in two states .....	Jl 66
Michigan business administrators hear survey findings, discuss work status, defeat resolution on certification ..	Jl 72
Whats, whys and hows of school business (AS-10) .....	O 54

<b>PERSONNEL POLICIES</b>	
Board may hold teacher to resignation. L. O. Garber .....	N 80
How to classify lunch personnel to cut down labor costs. R. N. Malonek ..	D 70

<i>Phonic method. See Reading</i>			
Physical education; Wrong emphasis (Ed) . . . . .	Ag	43	
PLEWES, MARGARETTA S. How school lunch can improve its operations (AS-10) . . . . .	O	82	
PONTI, IRENE Y. <i>jt auth See LUND, NATALIE P.</i>			
Population, school. <i>See Pupils and students</i>			
Primary education. <i>See Elementary education</i>			
PROBST, TOM. How to cut down vandalism . . . . .	S	64	
<i>Professional ethics. See Ethics</i>			
<b>PUPILS AND STUDENTS</b>			
How to figure future need for schools. H. T. James . . . . .	Jl	47	
How to use the "slope plan" to pinpoint new school sites. F. C. Darby and R. von Metzke . . . . .	Ag	50	
<b>PURCHASING</b>			
How to buy with both economy and quality in mind (AS-10) H. S. Burns	O	64	
How to streamline purchasing. D. A. Shinneman . . . . .	Jl	57	
Policies for purchasing school buses. R. T. Sanford . . . . .	S	84	
<b>Reading; McGuffey readers controversy in Wisconsin ends with school district's using them as "reference" only . . . . .</b>	D	98	
Report from Washington. E. Fuller . . . . .	Jl	96;	
Ag 80; S 86; O 100; N 94; D 84			
Research; New research gets A.S.B.O. limelight in Canada. L. E. Buehring . . . . .	D	61	
REUSSER, WALTER C. How should school boards measure the competence of an administrator? . . . . .	N	64	
RICE, ARTHUR H. A.S.F.S.A. pledges to meet new frontier in food service . . . . .	O	86	
<i>Editorials:</i>			
Collective bargaining for teachers? . . . . .	Jl	41	
Difficult world of school business . . . . .	O	51	
"Functional" intelligence . . . . .	Ag	43	
Happy days, Mark! . . . . .	S	54	
Here to stay . . . . .	O	52	
Irresponsible! . . . . .	Jl	42	
Jack Benny's mistake . . . . .	D	42	
More often — and in more places . . . . .	N	51	
New perspectives for the administrator . . . . .	D	41	
New role for the U. S. Office of Education? . . . . .	S	53	
Paid for performance . . . . .	S	54	
Someone who cares . . . . .	N	52	
Wrong emphasis . . . . .	Ag	43	
RICE, ARTHUR H. Jr. Reported by N.E.A. takes stronger stand on segregation . . . . .	Ag	86	
RICKETTS, ROY S. What the big changes in accounting mean for schools (AS-10) . . . . .	O	74	
RITTER, ED. How one school eliminated tray toting, dishwashing and cafeteria supervision with hot sack lunches . . . . .	N	78	
RODBRO, ERNEST N. Found: how to make bleachers last for decades . . . . .	D	58	
RUDY, GORDON S. Why school offices need office managers (AS-10) . . . . .	O	78	
Rural education; Rural education: caught in a crossfire. J. Betchkal . . . . .	N	84	
<b>SALARIES AND SALARY SCHEDULES</b>			
Administrators say no help needed from mediation agency for teachers (OP) . . . . .	S	63	
Collective bargaining for teachers? (Ed) . . . . .	Jl	41	
Seven ways to judge how well your state is really supporting education. D. L. Kruzner . . . . .	N	68	
SANFORD, RUSSELL T. Policies for purchasing school buses . . . . .	S	84	
SCHINNERER, MARK C. How should school boards measure the competence of an administrator? . . . . .	S	59	
School attorneys; Why schools should find a competent attorney — and follow his advice. L. O. Garber . . . . .	Ag	64	
School board. <i>See Board of education</i>			
School cafeteria. <i>See Cafeterias; School lunch</i>			
School law. <i>See Law and legal decisions</i>			
<b>SCHOOL LUNCH</b>			
A.S.F.S.A. pledges to meet new frontier in food service. A. H. Rice . . . . .	O	86	
Here to stay (Ed) . . . . .	O	52	
How one school eliminated tray toting, dishwashing and cafeteria supervision with hot sack lunches. E. Ritter . . . . .	N	78	
How school lunch can improve its operations (AS-10) M. S. Plewes . . . . .	O	82	
How to classify lunch personnel to cut down labor costs. R. N. Malonek . . . . .	D	70	
How Toronto increased its school lunch participation with special lunches at special prices. D. Tyers . . . . .	S	76	
Right scheduling can "double" lunch services. N. P. Lund and I. Y. Ponti . . . . .	Jl	62	
Why National School Lunch Act is unfair to many participants. E. Fuller . . . . .	Ag	62	
School plant. <i>See Maintenance and operation; Schoolhouse planning</i>			
<b>SCHOOLHOUSE PLANNING</b>			
All services are conveniently located. P. T. Lones . . . . .	Jl	55	
Business manager on the school planning team (AS-10) N. L. George . . . . .	O	80	
Found: a way to compensate for an "everything-wrong" school site. G. G. Berry and H. J. Brown . . . . .	Ag	56	
How and why of the "middle" schools. G. E. Mills . . . . .	D	43	
How to cut down vandalism. T. Probst . . . . .	S	64	
How to figure future need for schools. H. T. James . . . . .	Jl	47	
How to use the "slope plan" to pinpoint new school sites. F. C. Darby and R. von Metzke . . . . .	Ag	50	
Pacific High School, San Leandro, Calif.; Two-story circular building and trapezoidal classrooms offer unique advantages. B. R. Hardman . . . . .	Jl	50	
"Provide nuclear bomb shelter in plans for new schools — at federal expense" (OP) . . . . .	N	74	
Ridge School, Ridgewood, N.J.; They cut costs — and made space. L. W. Smith . . . . .	S	69	
University of Chicago High School, Chicago; A school where walls fold away and teachers have individual offices . . . . .	N	53	
Why school planners must be educators. L. E. Buehring . . . . .	D	67	
<b>SECONDARY EDUCATION</b>			
High school seniors should be required to take a course or unit on communism (OP) . . . . .	Jl	46	
How and why of the "middle" schools. G. E. Mills . . . . .	D	43	
<i>See also Administration; Schoolhouse planning</i>			
SHINNEMAN, DEAN A. How to streamline purchasing . . . . .	Jl	57	
SMITH, LESTER W. They cut costs — and made space . . . . .	S	69	
SPEARS, HAROLD. How should school boards measure the competence of an administrator? . . . . .	S	58	
SPINNING, JAMES M. On the Shelf . . . . .	Jl	24;	
S 24; O 20; N 28; D 24			
State aid; Seven ways to judge how well your state is really supporting education. D. L. Kruzner . . . . .	N	68	
STILES, LINDLEY J. How should school boards measure the competence of an administrator? . . . . .	N	66	
Student activities; Activity funds: new worry for the business head (AS-10) B. H. Voges . . . . .	O	76	
SULLIVAN, J. GRAHAM. What N.D.E.A. has done and can do . . . . .	Jl	45	
Superintendents. <i>See Administration; Administrators, education and training</i>			
Supervision of teaching; Better morale, better instruction: curriculum consultants replaced department heads. W. H. Hellmann . . . . .	Jl	49	
SWISHER, WILLIAM M. Expect more (here's how to get it) from b-g workers (AS-10) . . . . .	O	68	
<i>Teacher salaries. See Salaries and salary schedules</i>			
Teacher supervision. <i>See Supervision of teaching</i>			
Teaching aids. <i>See Audio-visual instruction; Curriculum</i>			
Textbooks; Use of teaching machines will grow, but they won't replace textbooks (OP) . . . . .	D	60	
THORNE, EDMUND H. How should school boards measure the competence of an administrator? . . . . .	N	67	
<b>TRANSPORTATION</b>			
Apply the facts for better school transportation (AS-10) L. C. Winder . . . . .	O	72	
Policies for purchasing school buses. R. T. Sanford . . . . .	S	84	
TRILLINGHAM, C. C. How should school boards measure the competence of an administrator? . . . . .	N	63	
TYERS, DOROTHY. How Toronto increased its school lunch participation with special lunches at special prices . . . . .	S	76	
<i>Unit costs. See Schoolhouse planning</i>			
U.S. Office of Education; New role for the U.S. Office of Education? (Ed) . . . . .	S	53	
<i>Visual education. See Audio-visual instruction</i>			
Vocational education; More often — and in more places (Ed) . . . . .	N	51	
VOGES, BERNARD H. Activity funds: new worry for the business head (AS-10) . . . . .	O	76	
von METZKE, ROSS <i>jt auth See DARBY, FRANCIS C.</i>			
<i>Walls. See Interior design and decoration; Maintenance and operation</i>			
WENGER, MARJORIE A. N.A.V.A. members are urged to support N.D.E.A.; convention sees biggest A-V display in history . . . . .	S	104	
Safety specialists call for more driver training . . . . .	D	93	
WEST, PAUL D. How should school boards measure the competence of an administrator? . . . . .	N	65	
WHITE, W. T. How should school boards measure the competence of an administrator? . . . . .	N	64	
WILLIS, BENJAMIN C. How should school boards measure the competence of an administrator? . . . . .	S	56	
WINDER, LESTER C. Apply the facts for better school transportation (AS-10) . . . . .	O	72	
<i>Windows. See Schoolhouse planning</i>			
WOOD, LLOYD K. How to use democratic processes in school administration . . . . .	Jl	43	

